

YANA AZOVA

EDUCATION

Cornell University	May 2015	Danish Institute for Study Abroad	Fall 2014
B.S. Urban and Regional Studies Concentration in Real Estate GPA: 3.8 Core, 3.7 Cumulative		Urban Design Studio with Rasmus Frisk Academic Excellence Award in Urban Design	
Phi Sigma Pi National Honors Fraternity		Stuyvesant High School	June 2011

WORK

JDS Development Group Summer 2014 & Winter 2015

- Assembled the RFP Elevator Bid Package for a 1,400 ft residential skyscraper, at 111 West 57th St, and coordinated with bidding companies to organize the purchase and installation of eighteen elevators.
- Managed the scopes of work for the home automation, lighting, facade, demolition, and waterproofing packages.
- Assisted with the assembly of the Selective Historic Preservation contract for Steinway Hall.

Pongr, Inc. May - December 2012

- Designed and managed the development of the Pongr iOS application.
- Organized educational seminars on the application of image recognition software for consumer marketing.
- Wrote for the company blog and curated their website.

Human Resources Administration Summer 2013

- Reviewed human resources RFPs and assisted the Director of Planning with contract planning and initiation tasks.
- Wrote form letters for the Agency Chief Contracting Officer's signature.

LEADERSHIP

Cornell University Sustainable Design, Project Director Spring 2015

- Co-managing the design, marketing, and development of an interactive exhibit on the sharing economy.
- Creating a product vision, setting a time line, and prioritizing goals for an 18 member team.

Cornell University Sustainable Design, Team Leader Spring 2014

- Made recommendations for more sustainable design options to Cornell Facilities, SOM, and Morphosis staff.
- Oversaw a team of undergraduate and graduate students to attain LEED ND certification for Cornell's NYC campus.

SKILLS

InDesign	●	●	●	●	●	●	●	●	○
Illustrator	●	●	●	●	●	●	●	○	○
ArcGIS	●	●	●	●	●	●	●	○	○
Photoshop	●	●	●	●	●	○	○	○	○
Russian	●	●	●	●	●	●	●	○	○
Danish	●	●	○	○	○	○	○	○	○

CONTACT

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